

**G. S, COLLEGE OF COMMERCE AND ECONOMICS(AUTONOMOUS),
JABALPUR**

Students Grievance Redressal Committee

Procedure

The grievance redressal committee collects the grievance from the students through online mode and offline mode. The students are expected to express their grievance by giving it in writing and put the same in the box provided in the college. Also, the students can express their grievance directly to the class tutors either orally or in written.

Functions:

- On receipt of an online complaint, the college refers the complaint to the student grievance redressal committee, along with its comments within 15 days of receipt of complaint on the online portal.
- After receipt of the online complaint, the student grievance redressal committee fix a date for hearing the complaint which is communicated to the aggrieved students.
- The cell formally will review all cases and will act accordingly
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.
- After the resolution of the complaint, the SGRC provide the copy of the order with signature to the student and the college place it for general information on it website.

**List of Committee Members
(As per UGC Regulation 2023)**

Students Grievance Redressal Committee

S.No	Name	Contact
01	Dr. Sanjay Shrivastava	9893736823
02	Mr Praveen Kumar Singh	9827393494
03	Dr. Sunita Upadhyay	7697417452


Principal

Principal
G.S. College of Commerce & Economics
(Autonomous College)
Jabalpur (M.P.)